



PUNE MUNICIPAL CORPORATION
LOCAL BODY TAX DEPARTMENT
Head Office - Late. Shivajirao Adhav Bhavan
Shivajinagar, Pune-411005

FORM E- II

[See rule 29 (1 & 2)]

FORM OF ANNUAL RETURN

Return – Cum - Challan

Period from ----- to-----

Local Body Tax Registration No. -----

Name and address of the dealer -----

----- cell / Telephone No.-----

PART – I

1. Turnover of all sales (including value of goods
Sent outside the City on consignment basis Rs. _____.

2. Details of receipt of goods (by purchases,
By transfers and by return of goods/rejection) Rs. _____.

PART – II

3. Value of goods received for consumption, use or sale,
In rupees.
(a) By import _____
(b) By Transfer _____
(c) By Return of goods/rejection _____

4. Total Rs. _____

5. Deduct :-

Value of goods in rupees –
(a) Purchased from local R.D. _____
(b) Received by transfer within the City _____
(c) Received back on account of Return/rejection
Within six months _____
(d) Exempt U./section 152Q _____
(e) Exempt under rule 28 _____

6. Total of (a) to (e) Rs. _____

7. Value of goods liable for Local body tax (4-6) Rs. _____

8. Calculation of Local body tax payable on goods in part II :-

Commodity Imported 1	Goods covered by Schedule entry 2	Rate of Local body tax applicable 3	Value of goods liable for Local Body Tax 4	Amount of Local body tax payable 5

PART – III

9. Details of goods imported for export u/r 32 :-

(a) opening stock of goods imported for export
as on 1st April _____ Rs. _____

(b) Value of goods imported for export u/r 32
During the year Rs. _____

10. Total of (a) and (b) Rs. _____

11. Value of goods exported within six months Rs. _____

12. Value of goods not exported within six months
And on which Local body tax is payable Rs. _____

13. Balance value of goods which are not exported and
in respect of which the period of six months is not over Rs. _____

14. Refund admissible in respect of the goods exported
Within six months (column 11) Rs. _____

15. Calculation of Local body tax liveable on the value of goods shown in 12

Commodity Imported 1	Goods covered by Schedule entry 2	Rate of Local body tax applicable 3	Value of goods liable for Local Body Tax 4	Amount of Local body tax payable 5

PART – IV

**Details of goods imported for processing on job work basis under
Sub – rule (4) of rule 28.**

16. (a) Value opening stock of goods imported and remained
Unprocessed as on 1st April _____ Rs. _____

(b) Value of goods imported for processing
on job basis during the year Rs. _____

17. Total of (a) and (b) Rs. _____

18. Value of goods processed and exported
within six months Rs. _____

19. (a) Value of goods not processed and not exported
Within six months Rs. _____

(b) Value of goods processed but not exported
Within six months Rs. _____

20. Total of 19 (a) and (b) on which Local body tax is payable Rs. _____

21. Balance value of goods which are not processed/processed
And not exported and in respect of which the period
of six months is not over Rs. _____

22. Computation of local body tax payable on goods imported but Not exported within six months as shown in column 20 :-

Commodity Imported 1	Goods covered by Schedule entry 2	Rate of Local body tax applicable 3	Value of goods liable for Local Body Tax 4	Amount of Local body tax payable 5

PART – V

Value of goods exported for processing out of the City and imported duly processed [see sub- rule(3) of rule -28]

23. (a) Value of opening stock of goods exported for processing Out of the City and not imported as on 1st April _____ Rs. _____
- (b) Value of goods exported out of the City for processing During the year _____ Rs. _____
24. Total of 23 (a) and (b) _____ Rs. _____
- 25 (a) value (excluding processing and other charges etc.) of Goods exported for processing and re-imported After being duly processed, within six months _____ Rs. _____
- (b) Value addition i.e. processing charges, transport, and Other incidental charges etc. In respect of goods duly Processed and re-imported from out of the city Within six months _____ Rs. _____
26. Value of goods exported for processing and not received back Within six months out of column 24. _____ Rs. _____
27. Value of goods exported for processing and where the period of Six months is not over _____ Rs. _____
28. Computation of Local body tax in respect of column 25 (b) –

Amount in Rs.

Goods imported by schedule entry 1	Rate of Local body tax applicable 2	Value of goods processed and imported 3	Local body tax payable 4	Corresponding value of goods sent for processing 5	Local body tax paid on the value 6	Balance to be paid 7

PART – VI
Claim for refund of Local body tax u/r 32 (exported)

29. Value of goods exported u/r/(within six months)

Rs. _____

30. Computation of refund in respect of column 29 :-

Commodity 1	Goods covered by schedule entry 2	Rate of Local body tax applicable 3	Value of Goods exported in Rs. 4	Corresponding Purchase value on which Local body tax paid to be estimated if not available (in Rs.) 5	Local body tax paid in Rs. 6	Refund 90% of the amount paid earlier in Rs. 7

PART – VII

Calculation of Total Local body tax payable

31. Local body tax payable as per :-

(a) Item 08 Rs. _____

(b) Item 15 Rs. _____

(c) Item 22 Rs. _____

(d) Item 28 Rs. _____

32. Total Rs. _____

33. Deduct :-

(a) Amount of refund as per item 30 Rs. _____

(b) Amount paid vide challan dated ----- Rs. _____

34. Total Rs. _____

35. Net amount of tax payable /refundable

(strike out whichever is Not applicable)

(a) Tax Rs. _____

(b) Interest Rs. _____

(c) Penalty Rs. _____

(d) Security Deposits Rs. _____

(e) Fees Rs. _____

36. Total Rs. _____

37. Amount paid with this return cum challan

(in figures) Rs. _____

(in words) Rs. _____

38. Amount paid in cash/by Cheque No. ----- dated -----
Of Bank ----- Branch -----
Bank A/c. No. -----

The above statement is true to the best of my knowledge and belief.

Date : -----

Place : -----

Signature

For office use

Received the amount of Rupees (in words) ----- (in figures)-----

Date :

Place :

Cashier /Accountant

Challan for the Bank Tax Collection		Challan for the Bank Tax Collection	
Name and Address		Name and Address	
R.C. No.		R.C. No.	
Period From	To	Period From	To
	Rs.		Rs.
Local body tax	---	Local body tax	---
Interest u/r	---	Interest u/r	---
Penalty u/r	---	Penalty u/r	---
Security Amount	---	Security Amount	---
Fees	---	Fees	---
	_____		_____
Total Amount	---	Total Amount	---
Amount paid with Return –cum-challan (in Words)----- ----- -----		Amount paid with Return –cum-challan (in Words)----- ----- -----	
(in figures) -----		(in figures) -----	
Amount paid in cash/by cheque No.-----		Amount paid in cash/by cheque No.-----	
Dated -----of Bank -----		Dated -----of Bank -----	
Branch -----A/c. No.-----		Branch -----A/c. No.-----	
-----		-----	
Date :	Place :	Date :	Place :
Designation :	Signature	Designation :	Signature
For Office use only Received Rupees (in words) ----- ----- -----		For Office use only Received Rupees (in words) ----- ----- -----	
(in figures) -----		(in figures) -----	
Date of Entry	Challan No.:	Date of Entry	Challan No.: